

York & District Chess Association

Constitution

- Section 1 Name
The organisation shall be known as the York & District Chess Association.
- Section 2 Objects
The purpose of the Association is to encourage, organise, promote and administer chess activities within the City of York and the surrounding area.
- Section 3 Membership
- 3.1 Membership of the Association is open to all clubs, schools, villages, employers and the like, who have, or are forming, a chess section.
2. Applications for membership should be made to the General Secretary. Except in unusual circumstances, such applications should be made by 30th April to enable them to be properly considered and submitted for approval at the Annual General Meeting.
- Section 4 Management
The management of the Association shall be entrusted to a General committee consisting of not more than eleven officers.
- Section 5 Officers
1. The following officers shall be elected at the Annual General Meeting.
- (a) Chairman
 - (b) Vice-Chairman
 - (c) Treasurer
 - (d) General Secretary
 - (e) Fixture and Competitions Secretary
 - (f) Two Junior Chess Organisers
 - (g) Each club may nominate one of its players to be an additional Officer
- The General Secretary may ask one or more of the additional Officers to join an appeal panel called under Rule 20, to ensure that all members of the panel are independent of the parties to the appeal. Additional officers may, at the discretion of the Chairman, attend Committee meetings.
2. Officers shall continue to hold office until the conclusion of the Annual General Meeting at which their successors are appointed, except for the office of Chairman, which shall be transferred during the meeting.
3. Officers shall not be permitted to attend meetings in the dual role of elected officer and club representative.
- 5.4 The quorum for committee meetings shall be three members.
- Section 6 Treasurer
1. The treasurer shall be responsible for the finances of the Association, and shall maintain adequate records of all receipts and payments.
2. The financial year of the Association shall end on the 31st May and the treasurer shall present his statement of accounts for the year at the next Annual General Meeting, together with his recommendations for the fees etc. for the following year.
3. The Chairman may arrange for the accounts to be audited.

- Section 7 General Secretary
1. The General Secretary shall keep a minute book and record therein the proceedings of all meetings, and see that these are signed by the Chairman in due course.
 2. The General Secretary shall conduct correspondence in behalf of the Association, notify the members of all meetings and carry out such duties as the Chairman may request.
 3. In addition the General Secretary shall be responsible for all publicity matters.
- Section 8 Fixture and Competitions Secretary
- The Fixture and Competitions Secretary shall be responsible for organising and controlling all fixtures, Competitions and the like, except as provided by section 9 below.
- Section 9 Junior Chess Organisers
- The Junior Chess Organisers shall be responsible for organising all junior chess events.
- Section 10 General Meetings
- 10.1 Notice of General Meetings shall be sent to all member clubs and the elected officers at least 14 days before the date of the meeting.
 2. Voting at a General Meeting shall be restricted to one vote for each elected officer and one vote for the representative of each team which competed during the previous season. Any motion, other than one affecting the Constitution, shall be determined by a simple majority vote. No one may register more than one vote, except the Chairman who shall have the casting vote in the case of a tie.
 3. A General Meeting of the Association shall be held annually during the month of May or June.
 4. This Annual General Meeting shall be an open meeting and anyone participating or interested in chess activities shall be welcomed to attend.
 5. Member clubs who wish to have matters included on the agenda of the Annual General Meeting must do so by written request to the General Secretary not less than 21 days before the AGM.
 6. The business of the Annual General Meeting shall be to :
 - (a) Approve the minutes of the previous Annual General Meeting
 - (b) Receive the annual reports of the officers
 - (c) Receive and approve the Treasurer's annual statement of accounts
 - (d) Present the trophies for the previous year
 - (e) Elect the officers for the following year
 - (f) Appoint a press columnist
 - (g) Consider applications for the following year
 - (h) Consider any proposal for amendment to the Constitution of which appropriate notice has been given
 - (i) Consider any proposal for amendment to the Winter league rules of which appropriate notice has been given
 - (j) Consider the League structure, the fees etc., the rate of play and the method of scoring for the following season.
 - (k) Consider other general business included on the agenda at the request of another club.
 - (l) Consider any other business at the sole discretion of the Chairman

- Section 11 Extraordinary General Meetings
An Extraordinary General Meeting may be called at any time by written request to the General Secretary signed by either three persons who are members of the Committee or Secretaries of three member clubs.
- Section 12 Alterations to Constitution
Alterations or additions to the Constitution shall only be made at a General Meeting and provided that :
- (a) Written notice has been given to the General Secretary not less than 30 days before the date of the meeting.
 - (b) Not less than two thirds of the votes cast are in favour of this alteration or addition

(Updated 6 June 2013)